FTA Section 5310

FY 2009 Grant Application
Narrative Documents Package

The pages within this MS Word document must be completed and uploaded into your DRPT OLGA Application Account in order to be considered for a grant. Please provide your answers and edit this document as needed and upload the completed version to your DRPT OLGA Application Account **no later than February 1, 2008.**

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Mark with an "X" as applicable. The vehicles proposed to be acquired by the applicant organization under the Section 5310 program are intended to be operated in the following way:

___ 1. By the private nonprofit organization as described in its application.

___ 2. By one or more private, nonprofit organizations (including the applicant) in the provision of coordinated services for a variety of elderly and disabled persons as described in the grant application.

___ 3. By a private, nonprofit organization other than the grant recipient through a lease or other than the grant recipient through a lease or other contractual arrangement with another private nonprofit organization(s).

_____ 4. By a private for-profit transportation provider by lease or other contractual agreement with a private, nonprofit organization. FTA will permit vehicles acquired by nonprofit agencies to be leased to private for-profit companies where such companies could not otherwise provide required services and where such arrangements result in more efficient and effective service for elderly and disabled person.

_____ 5. By a public body who coordinates all private nonprofit transportation services for elderly persons and persons with disabilities in the public body service area.

Documentation of Coordinated Transportation Arrangements

1. Briefly describe you agency's purpose and programs.
   (5 points)

2. Briefly describe your agency's transportation program, the number of annual passenger trips, type of transportation service provided and description of service area.
   (5 points)

   PASSENGER TRIPS _____

3. Describe the efforts your agency has made to coordinate transportation services. Identified the agencies.
(25 points)

4. Are all requests for transportation service accommodated for the population indicated as your clientele? (10 points)

_____ Yes, all requests accommodated.

_____No, all are not accommodated
If no, how are trip priorities determined.

5. Discuss your agency participation in you local "Coordination Human Service Mobility Plan." (CHSM plan) (20 points)

6. Discuss the availability of necessary matching funds for the capital purchase and identify the source of those funds.
(5 points)

Management of Operations, Maintenance and Service

1. Identify the staff that is responsible for supervising transportation, and the number of hours a week supervising the transportation. (5 points)

2. List the training courses and the number of drivers that completed courses during 2007. (5 points)

3. Describe your agency's vehicle maintenance program, addressing each of the following components: (20 points)

    1) Pre – trip inspections
    2) Preventative maintenance
    3) Routine maintenance
    4) Contingency plan for when equipment is out of service.

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